

NVQ Level 4 Learning & Development

This award is appropriate for someone who is involved in the design, delivery and evaluation of training programmes to learners. The delivery methods require group learning, mentoring in the workplace, supporting individual learners and reviewing their progress amongst many others. Thus, there is a large amount of "hands-on" with the learners.

At Level 4, the person is also required to contribute to learning within the organisation. Assessment and internal verification of NVQs are also available as optional units.

Level 4 builds candidates' skills and they need to complete 12 units, eight of which are mandatory:

- Contributing to learning within the organisation
- Evaluating and developing your own practice
- Designing learning programmes
- Agreeing learning programmes with learners
- Managing the contribution of other people to the learning process
- Creating a climate that promotes learning
- Monitoring and reviewing progress with learners
- Evaluating and improving learning and development programmes
- Identifying individual learning aims and programmes OR Identifying the learning and development needs of the organisation.

They can then choose four further units from a range that includes:

- Supporting learners by mentoring in the workplace
- Responding to changes in learning and development
- Providing learning and development in international settings
- Preparing and developing resources to support learning.

After initial interview to determine suitability for the programme, candidates will be allocated a fully qualified assessor with long term experience in the Training sector. Your assessor will arrange one to one meetings with you to observe and assess the evidence you have produced toward your qualification. You will produce a set of portfolios containing this evidence along with supporting statements whilst full and continuous guidance will be given every step of the way.

Certification

Delegates who are successful in completing the full programme will be awarded a certificate in Learning & Development at level 4. If you wish you can obtain a certificate for unit accreditation to cover any units you do complete which do not make up the full programme.

Want to know more?

If you'd like more information about Learning & Development NVQ's, then give us a call on 01304 206228 or Fax us on 01304 213514. If you prefer to email contact us at info@abchsltd.co.uk or visit our website at www.abchsltd.co.uk.